



# MANISTEE LOCAL REVENUE SHARING BOARD

c/o Manistee County Controller/Administrator's Office  
415 Third Street • Manistee, MI 49660  
Telephone: (231) 398-3500 • Fax: (231) 723-1795

## MEMBERS:

Dennis Bjorkquist, Chairperson  
B. Allan O'Shea, Vice-Chairperson  
Colleen Kenny, Secretary

## MINUTES

Monday, November 6, 2006  
5:00 P.M.

Manistee County Road Commission Building  
8946 Chippewa Highway, Bear Lake, MI

Members Present: Dennis Bjorkquist, Chairperson; B. Allan O'Shea, Vice-Chairperson; and Colleen Kenny, Secretary

Others Present: Thomas Kaminski, Recording Secretary; Jeri Lyn Prielipp, Administrative Secretary, and numerous audience members representing Manistee County, the City of Manistee, Law Enforcement, the Townships, Villages, School Districts, the public, and the media.

The meeting was called to order at 5:00 P.M. The Pledge of Allegiance was recited. Roll call was taken.

The Chairman requested approval of the meeting Agenda.

**There was a motion by Mr. O'Shea, supported by Ms. Kenny to approve the Monday, November 6, 2006, meeting Agenda. Motion carried.**

The Chairman then requested approval of the minutes from the Monday, October 9, 2006, meeting of the Manistee Local Revenue Sharing Board.

**There was a motion by Ms. Kenny, supported by Mr. O'Shea to approve the Monday, October 9, 2006 Minutes of the Manistee Local Revenue Sharing Board, as presented. Motion carried.**

Under public comment, Jerry Peterson, Manager of the Manistee County Road Commission announced that the Road Commission wished to reduce their grant request by 50%.

There was no correspondence for review by the Board.

The Board next discussed scheduling the Cycle I-2007 grant application deadline.

**There was a motion by O'Shea, supported by Ms. Kenny to set the Cycle I-2007 grant application deadline for 5:00 P.M. on Friday, March 9, 2007, in the County Controller/Administrator's Office, 415 Third Street, Manistee, MI, 49660.**

The Chairperson next requested the Board's consideration to approve payment of the administrative fees to Manistee County, pursuant to the approved agreement, in the amount of \$30,403.75 (\$1,013,458.47 x 3%).

**There was a motion by Ms. Kenny, supported by Mr. O'Shea to approve payment of the 3% administrative fee to Manistee County in the amount of \$30,403.75.**

**A roll call vote was taken:**

**Yeas: 3 (Bjorkquist; O'Shea; and Kenny)**

**Nays: 0**

**Absent: None**

**Motion carried.**

For the Financial Report, Mr. Kaminski reported that the account balance of \$1,953,941.22 has not changed since last month. He pointed out that interest earnings from 4/1/06 through 2/9/07 are estimated at \$63,475, leaving \$1,987,012.47 available for distribution. Of this \$1,987,012.47, \$126,682.31 must be distributed in the form of Public Safety grants, and Payment in Lieu of Taxes (P.I.L.T.) totaling \$1,709,550.94, which leaves a balance of \$150,779.22 remaining for distribution in the form of "Offset", "Other" and additional "Public Safety" grants. Chairman Bjorkquist complimented the Administrator's Office and the Treasurer's Office on a marvelous job in handling the financing and wise investing.

The Board then considered adopting a form which would be provided to all grant recipients for reporting grant expenses to the Local Revenue Sharing Board. Ms. Kenny suggested the removal of some of the wording and Mr. O'Shea and Mr. Bjorkquist concurred. After further discussion,

**There was a motion by Mr. O'Shea, supported by Ms. Kenny to accept the revised "Manistee Local Revenue Sharing Board Grant Award Expense Report", which will be distributed to all grant recipients for Cycle II 2006 and all future cycles. Motion carried.**

The Chairman then announced that the Board would proceed to consider authorizing grant payments based upon Cycle II-2006 Grant Applications. Mr. O'Shea commented that he personally prefers to award more partial funding than to grant full requests.

**There was a motion by Ms. Kenny, supported by Mr. O'Shea to award \$25,000 to West Shore Medical Center to purchase a used ambulance for providing emergency medical services in Manistee County.**

**A roll call vote was taken:**

**Yeas: 3 (Bjorkquist, O'Shea and Kenny)**

**Nays: 0**

**Motion carried.**

**There was a motion by Mr. Bjorkquest, supported by Mr. O'Shea to award \$10,850 to Manistee County on behalf of the State Sheriffs Chiefs Enforcement of Narcotics Team (SSCENT) to purchase seven Protech Cover 6 Plus Tactical Vests.**

**A roll call vote was taken:**

**Yeas: 3 (Bjorkquist, O'Shea and Kenny)**

**Nays: 0**

**Motion carried.**

**There was a motion by Ms. Kenny, supported by Mr. Bjorkquist, to award \$10,000 to the City of Manistee Fire Department to purchase a replacement thermal imaging camera.**

**A roll call vote was taken:**

**Yeas: 3 (Bjorkquist, O'Shea and Kenny)**

**Nays: 0**

**Motion carried.**

**There was a motion by Mr. O'Shea, supported by Ms. Kenny to award \$30,000 to the Bear Lake, the Kaleva Norman Dickson, and the Onekama School Districts to upgrade security systems in the Districts.**

**A roll call vote was taken:**

**Yeas: 3 (Bjorkquist, O'Shea and Kenny)**

**Nays: 0**

**Motion carried.**

**There was a motion by Mr. Bjorkquist, supported by Mr. O'Shea to award \$3,760 to the Bear Lake Township Fire Department to purchase Seven PASS devices, 24 ANSI Class II traffic vests, and 24 pairs of gloves.**

**A roll call vote was taken:**

**Yeas: 3 (Bjorkquist, O'Shea and Kenny)**

**Nays: 0**

**Motion carried.**

**There was a motion by Ms. Kenny, supported by Mr. O'Shea to grant a partial award of \$13,000 to the City of Manistee Police Department to help fund the purchase of equipment for three new patrol cars.**

**A roll call vote was taken:**

**Yeas: 3 (Bjorkquist, O'Shea and Kenny)**

**Nays: 0**

**Motion carried.**

**There was a motion by Mr. O'Shea, supported by Ms. Kenny to grant a partial award of \$10,000 to Arcadia Township to help fund the purchase of wild land fire bunker gear and firefighting suits for the Volunteer Fire Department.**

**A roll call vote was taken:**

**Yeas: 3 (Bjorkquist, O'Shea and Kenny)**

**Nays: 0**

**Motion carried.**

There was a motion by Mr. Bjorkquist, supported by Ms. Kenny to award \$5,000 to the Village of East Lake to purchase a used 1980 tanker/pumper from Filer Township.

A roll call vote was taken:

Yeas: 3 (Bjorkquist, O'Shea and Kenny)

Nays: 0

Motion carried.

There was a motion by Ms. Kenny, supported by Mr. O'Shea to grant a partial award of \$12,000 to the Manistee County on behalf of its Medical Care Facility to help fund the purchase and installation of new handrails in areas not upgraded in the recent remodeling of the Facility.

A roll call vote was taken:

Yeas: 3 (Bjorkquist, O'Shea and Kenny)

Nays: 0

Motion carried.

There was a motion by Ms. Kenny, supported by Mr. O'Shea to grant a partial award of \$10,000 to the Manistee County Road Commission to help fund the purchase of two sander bodies for Road Commission trucks.

A roll call vote was taken:

Yeas: 3 (Bjorkquist, O'Shea and Kenny)

Nays: 0

Motion carried.

At this point in the meeting, it was announced that the Board had met it's obligation under Public Safety - Category I.

The Chairman then directed the Board's attention to Category II, 2006 Payment in Lieu of Taxes.

There was a motion by Ms. Kenny, supported by Mr. O'Shea to authorize 2006 P.I.L.T. payments in the total amount of \$1,709,550.94 as follows:

West Shore Community College =	\$146,977.91
Manistee Intermediate School District =	\$98,540.61
A) Operating (.2848) = \$13,441.43	
B) Special Education voted (1.8031) = \$85,099.18	
Manistee Area Public Schools =	\$993,585.24
A) Non Homestead (18) = \$849,528.76	
B) School Debt (3.0523) = \$144,056.48	
Manistee County =	\$386,379.84
A) County Operating (5.2412) = \$247,363.90	
B) County Library (.9643) = \$45,511.14	
C) County Medical Care (.5000) = \$23,598.02	
D) County 9-1-1 (.7884) = \$37,209.36	
E) Dial-A-Ride (.3181) = \$15,013.06	
F) Council on Aging (.2927) = \$13,814.23	
G) County Jail Bond (.0820) = \$3,870.08	

**Manistee Township =**

**\$84,067.34**

**A) Operating (1.4226) = \$67,141.09**

**B) 1% Admin. Fee (\$1,692,624.69 x 1%) = \$16,926.25**

**A roll call vote was taken:**

**Yeas: 3 (Bjorkquist, O'Shea and Kenny)**

**Nays: 0**

**Motion carried.**

The Board then discussed Category III - Offset of Actual Operating Expenses. It was the consensus of the Board that the application submitted by Norman Township did not fall under this category. The Chairman further reminded the Board that Sheriff Kowalkowski had previously withdrawn his offset application. The Board moved on to consider the "Other" grant category and additional Public Safety grants.

**There was a motion by Mr. O'Shea, supported by Ms. Kenny to award \$8,248 to Onekama Township to complete Phase I of the Northpoint Park project.**

**A roll call vote was taken:**

**Yeas: 3 (Bjorkquist, O'Shea and Kenny)**

**Nays: 0**

**Motion carried.**

**There was a motion by Mr. O'Shea, supported by Ms. Kenny to award \$10,935 to the Village of Copemish to remodel the former Cleon Fire Department building into a community center.**

**A roll call vote was taken:**

**Yeas: 3 (Bjorkquist, O'Shea and Kenny)**

**Nays: 0**

**Motion carried.**

**There was a motion by Ms. Kenny, supported by Mr. O'Shea to award \$18,000 to Springdale Township to contract for the construction of a pole building to be used for file storage and historical paperwork.**

**A roll call vote was taken:**

**Yeas: 3 (Bjorkquist, O'Shea and Kenny)**

**Nays: 0**

**Motion carried.**

**There was a motion by Mr. Bjorkquist, supported by Ms. Kenny to award \$5,000 to the City of Manistee to partially fund the replacement of the Teen Center roof.**

**A roll call vote was taken:**

**Yeas: 3 (Bjorkquist, O'Shea and Kenny)**

**Nays: 0**

**Motion carried.**

There was a motion by Ms. Kenny, supported by Mr. O'Shea to grant a partial award of \$15,000 to the City of Manistee to help fund the replacement of the Fifth Avenue bath house.

A roll call vote was taken:

Yeas: 3 (Bjorkquist, O'Shea and Kenny)

Nays: 0

Motion carried.

There was a motion by Mr. O'Shea, supported by Ms. Kenny to award \$10,000 to Marilla Township to update the Township Master Plan.

A roll call vote was taken:

Yeas: 3 (Bjorkquist, O'Shea and Kenny)

Nays: 0

Motion carried.

There was a motion by Ms. Kenny, supported by Mr. O'Shea to grant a partial award of \$8,700 to Manistee County on behalf of its Humane Society to upgrade the safety/security system and the perimeter fencing and to purchase and install a washer & dryer at the Facility.

A roll call vote was taken:

Yeas: 3 (Bjorkquist, O'Shea and Kenny)

Nays: 0

Motion carried.

There was a motion by Ms. Kenny, supported by Mr. Bjorkquist to award \$3,500 to West Shore Medical Center to purchase infant hearing screening equipment.

A roll call vote was taken:

Yeas: 3 (Bjorkquist, O'Shea and Kenny)

Nays: 0

Motion carried.

There was a motion by Mr. O'Shea, supported by Ms. Kenny to award \$3,599 to the Manistee County on behalf of its Medical Care Facility to purchase a total body recumbent stepper for use at the Facility.

A roll call vote was taken:

Yeas: 3 (Bjorkquist, O'Shea and Kenny)

Nays: 0

Motion carried.

The Chairman requested the remaining balance from Mr. Kaminski. Mr. Bjorkquist then instructed Mr. Kaminski to reserve \$10,000, as was the Board's practice in previous cycles.

**There was a motion by Ms. Kenny, supported by Mr. O'Shea to award \$21,950 to the Manistee County on behalf of its Council on Aging to replace the exterior facing on the deteriorated west wall of the Senior Center building.**

**A roll call vote was taken:**

**Yeas: 3 (Bjorkquist, O'Shea and Kenny)**

**Nays: 0**

**Motion carried.**

**There was a motion by Ms. Kenny, supported by Mr. O'Shea to grant a partial award of \$5,250 to Grant Township Fire & Rescue to help fund the purchase of a new large cutter.**

**A roll call vote was taken:**

**Yeas: 3 (Bjorkquist, O'Shea and Kenny)**

**Nays: 0**

**Motion carried.**

**There was a motion by Ms. Kenny, supported by Mr. O'Shea to grant a partial award of \$27,000 to the Bear Lake, the Kaleva Norman Dickson, and the Onekama School Districts to help fund the purchase of three (3) new school buses.**

**A roll call vote was taken:**

**Yeas: 3 (Bjorkquist, O'Shea and Kenny)**

**Nays: 0**

**Motion carried.**

At the conclusion of the grant award process, the Chairman thanked everyone for their time and effort in preparing the applications.

The Board then discussed scheduled meetings. Chairman Bjorkquist didn't feel there was a need for the December meeting. The January 8, 2007 meeting is the Biennial Selection Meeting and the February 12, 2007 meeting is the Annual Organizational Meeting. Because there is usually a small audience for the Biennial and the Organizational meetings, the Chairman suggested the January and February 2007 meetings be held at Manistee Township Hall. The Chairman requested that discussion on further negotiations of the 3% administration fee and a draft of the revised grant application form be placed on the January 8, 2007, meeting Agenda.

**There was a motion by Ms. Kenny, supported by Mr. O'Shea to cancel the December 11, 2006 meeting of the Revenue Sharing Board and to hold the January 8, 2007, Biennial Selection Meeting and the February 12, 2007 Annual Organizational meeting at 5:00 P.M. at the Manistee Township Hall, 410 Holden Street, Manistee, Michigan. Motion carried.**

At the conclusion of the meeting, Allan O'Shea thanked everyone for attempting to reduce the size of the grant requests.

There being no further business to come before the Revenue Sharing Board and with no other concerns from Board members, the meeting was adjourned at 6:33 P.M.

Respectfully submitted,

  
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Colleen Kenny, Secretary

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